

KV AV CHECKLIST:

- 1 wireless lavaliere microphone / Kelli travels with a Countryman headset (with adapters)
 This should easily fit into most standard mobile mic packs.
- ☐ 1 LCD Projector
- Sound JACK Needed for PC audio
- 1 projection screen(s) If attendees number more than 200, 2 screens would be better!
- 1 small prop table in front of room (by me on stage, about 4'x4', round or square WITH tablecloth)
- **Please move PODIUM to the side or REMOVE it altogether for my part of program---
- □ 1 riser or step/s so I can walk out into crowd.

Speaker to provide PC/AND BACK UP presentation/PPT on USB for uploading into master PC if preferred

We are happy to answer any questions on AV. Simply call /email us: 888.434.4242 or Kelli@kelliv.com

We look forward to your successful event! Thank you!

The Kelli V. Success Team~ Opa!